

ORDINANCE NO. 023-38

AN ORDINANCE AUTHORIZING  
CHANGE ORDERS TO  
CONTRACTS APPROVED BY  
THE TRANSIT BOARD

WHEREAS, Change orders for contracts originally valued at \$1,000,000.00 or less that individually or cumulatively increase the original contract value by more than 10% require approval by the Chicago Transit Board; and

WHEREAS, Change orders for contracts originally valued at more than \$1,000,000.00 that individually or cumulatively increase the original contract value by more than 10% or by more than \$500,000.00 require approval by the Board; and

WHEREAS, Change orders that extend the original contract completion or termination date by more than twelve months require approval by the Board; and

WHEREAS, Change orders for contracts that are not contracts for Public Works Projects that individually or cumulatively increase the original contract value by more than 50% are permitted only when the Board determines that such increases are in the best interest of the Authority; and

WHEREAS, The following change orders, either individually or cumulatively with previous change orders, increase the original value of the respective contract by more than 10% or \$500,000.00, extend the original contract completion or termination date by more than twelve months, and/or increase the original contract value for contracts that are not Public Works Projects by more than 50% and the Board has determined that such increases and extensions are in the best interest of the Chicago Transit Authority; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD  
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of the Chicago Transit Board, the President of the Chicago Transit Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute the following contract change orders:

- 1.1 Contract No. B19OP00894 – Imperial Crane Service, Inc.  
Original Ordinance No. 020-85  
Description: *Rental of various sizes of mobile cranes with crews for a period of up to 36 months from date of contract execution.*

This Change Order No. 2 is for the approval of additional funding. The contract provides for crane rental when a CTA owned crane is not available. This equipment is used in the maintenance and repair of CTA's rail system. The machinery is used for work on structures, stations, track renewal and other areas. Due to unforeseen circumstances, the contract

ORDINANCE NO. 023-38  
(Continued) -2

has been expended sooner than anticipated, as additional rentals were used to replace the CTA's crane that was out of service for repairs. This change order requests to add funds to the contract to ensure uninterrupted service. A new procurement for this service is currently being processed for advertisement. Change Order No. 2: \$506,000.00  
Revised Contract Amount: \$1,606,000.00

- 1.2 Contract No. B19OP04347 - A- Anchor Staffing, Inc. (DBE); B - 22<sup>nd</sup> Century Technologies, Inc.; C - Abacus Service Corporation; D - Banner Personnel; E - Cogent Infotech Corporation; F – Dataman USA LLC; G – Howroyd-Wright Employment Agency, Ind. d/b/a Apple One Employment Services; H – Lancesoft, Inc.; J – Premier Staffing Source, Inc. ; L – VIVA, USA, Inc. (DBE); M - Vtech Solution  
Original Ordinance No. 020-15  
Description: *Request for Proposals (RFP) for temporary staffing services for a period of up to three years with one, funded one-year option from date of contract execution.*

Change Order No. 1 authorizes approval of additional funding. CTA contracted with eleven vendors to provide temporary staffing services to maintain the quality of its daily operations, and temporary staff is needed periodically to assist different departments. CTA has exercised its one option year to continue these services. During the Pandemic shutdown, there were few requests for temporary staffing. However, as CTA prepared to return to the office, many employees either resigned or retired. Due to the need for resources, there was a high demand for temporary staffing to fill vacant positions, causing the contract to be expended earlier than projected. This change order requests approval to add additional funds needed to ensure continuous services until a new contract is executed.

Change Order No. 1: \$402,916.00  
Revised Contract Amount: \$1,602,916.00

SECTION 2. The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

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Chairman

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Secretary

April 12, 2023

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